



Loughborough
University

Health, Safety and Environment Committee Agenda – SAF25-A2

MEETING

14 May 2025 13:00 BST

LOCATION

Pearce Committee Room

PUBLISHED

7 May 2025

Agenda

Location		Date	Time	
Pearce Committee Room		14 May 2025	13:00 BST	
	Item	Owner	Time	Page
1	Business of the Agenda	Chair	13:00	-
2	To CONFIRM the minutes of the meeting on 5th February 2025 (SAF25-M1)	Chair		4
3	To NOTE actions arising from the Minutes (SAF25-P25)	Chair		11
	Section A - Items for Discussion			-
4	To RECEIVE a Health, Safety and Environment update from the School of Architecture, Building and Civil Engineering (SAF25-P26)	Malcom Cook, Adam Crawford	13:10	16
5	To RECEIVE a Health, Safety and Environment update from the School of Sport Exercise and Health Sciences (SAF25-P27)	Lauren Sherar, Ruth Casey	13:30	28
6	To RECEIVE an update on Stress and Mental Wellbeing (SAF25-P28)	Sarah Van-Zoelen	13:50	40
7	To CONSIDER a report on consultation on the future structure and operation of HSE Committee (SAF25-P29)	Neil Budworth	14:10	59
8	To RECEIVE a Consolidated Health, Safety and Wellbeing Report by the Director of HSW and to NOTE areas of risk and actions identified (SAF25-P30)	Neil Budworth	14:20	62
9	To NOTE that the HSE Committee Annual Report to Council was approved by circulation and subsequently approved by Council (SAF25-P31)	Neil Budworth		73
9.1	To CONSIDER the Health and Safety Services Annual Report (Full Version) (SAF25-P32)		14:30	77
10	To RECEIVE updates in relation to Statutory Compliance Key Performance Indicators and to CONSIDER (i) the compliance for these areas and actions set to move areas to green to ensure these are appropriate (ii) requests from HSESC under 10.1:	Neil Budworth, Oliver Preedy		-
10.1	Health, Safety and Environment Statutory Compliance Sub-Committee Report (SAF25-P33)			108
10.2	Key compliance indicators for Biological/ Chemical/ Radiation Safety and HTA Research Licence (SAF25-P34)		14:40	116
11	To CONSIDER proposed changes to the Student Placements, Work-based Learning and Study Abroad Health and Safety Policy (SAF25-P35)	Catherine Smethurst	14:50	124

	Item	Owner	Time	Page
	Section B - Starred Items			-
12	To RECEIVE the Incident, Near Miss and Fire Data Report (SAF25-P36)			138
13	To RECEIVE the minutes of the following Sub-Committee meetings:			-
13.1	Chemical Safety Committee (Meeting on 16th April 2025) (SAF25-P37)			148
13.2	GM and Biosafety Committee (Meeting on 30th January 2025) (SAF25-P38)			155
13.3	Health, Safety and Environment Statutory Compliance Sub-Committee (Meeting on 9th April 2025) (SAF25-P39)			158
	Section C - For Information - NONE			-
14	Arising from M25/17 Sustainability Annual Report, to NOTE a report on the Sport X Sustainability Engagement and Education Program (SAF25-P40)			162
15	Any Other Business	Chair		-
16	Dates of meetings in 2025/26:Wednesday 8th October 2025 at 14.00Wednesday 4th February 2026 at 14.00Tuesday 19th May 2026 at 14.00			-